

Kittitas County Conference Of Governments

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May 21st, 2025

Request for Applications: 2025 Small Capital - Distressed Sales & Use Tax Grants

The Kittitas County Conference of Governments (COG) is pleased to announce a call for applications for the 2025 Small Capital - Distressed Sales & Use Tax Grant Program, designed to support capital projects that support economic development related public infrastructure within Kittitas County. This year, the committee will award up to a total of \$360,000 to eligible applicants for small capital projects that meet the criteria outlined below.

Eligibility Criteria

- Proposed projects must be in accordance with RCW 82.14.370, to support public infrastructure projects in Kittitas County that serve economic development purposes. [RCW 82.14.370: Sales and use tax for public facilities in rural counties.](#)
- Deliver an immediate impact by enabling the construction, repair, or enhancement of critical economic development infrastructure. Planning, feasibility studies, or designs for larger projects may be considered.
- Be one-time capital investments, though phased funding for larger projects with a defined end state will be evaluated.
- Fund capital projects only; operational or service-based requests are ineligible.
- Be sponsored by a Kittitas County municipality, with potential benefits extending to districts or nonprofits.
- Matching funds (cash or assets) secured or provided by the applicant, are strongly encouraged.
- Demonstrate a connection to the Kittitas County Economic Development Strategic Plan (KCEDSP).
- Projects will be scored by the committee based on the Economic Development Impact, Economic Strategic Plan Alignment, Feasibility, Collaboration, Sustainability, and Matching Funds.
- A completed application must be submitted to Kittitas County Public Works no later than 5PM PST, July 11th, 2025, to be considered.

Timeline

- Application Period Opens: June 1st, 2025
- Application Period Closes: July 11th, 2025
- Application Review July 11th, 2025-September 10th, 2025
- Kittitas County COG Recommendations: On or before September 10, 2025
- Award Decisions/Announcements: On or before September 30, 2025
- Funds will be available once the grant agreement is fully executed

The Small Capital Project Grant Program application will be available on the County website on June 1st, 2025: Following the review period, successful applicants will be notified no later than September 30th, 2025. Grant agreements will outline terms and conditions, including reporting requirements and fund disbursement schedules. Funds must be expended in accordance with RCW 82.14.370 and within the project timeline specified in the application.

For questions, please reach out to Candie Leader, at candie.leader@co.kittitas.wa.us or 509-962-7669.

Sincerely,

Bryan Elliott
Chair, Kittitas County Conference of Governments